

Lincoln Diocesan Guild of Church Bell Ringers
CENTRAL BRANCH
Bell Repair Fund



Grant Application Form

SECTION 1 – TELL US ABOUT THE APPLICANT			
1.1	Name of applicant		This form must be completed by the PCC Secretary
1.2	Position		
1.3	Postal address Postcode:		If any contact details change, let us know as soon as possible. We use email where possible.
1.4	Telephone		
1.5	Email		

SECTION 2 – TELL US ABOUT YOUR CHURCH			
2.1	Church and Dedication		
2.2	Which Branch of the LDGCBR does the church fall within?	CENTRAL	

SECTION 3 – TELL US ABOUT YOUR PROJECT			
3.1	Title of your project (ten words maximum)		
3.2	<p>Please provide a detailed project description (500 words maximum). <i>Please attach a copy of the quotations. If these contains various alternative schemes, please clearly indicate which scheme you have chosen.</i></p>		
3.3	<p>Faculty Jurisdiction <i>See notes above</i> <i>Please indicate which List of Works covers your project and attach copy of appropriate Permission document.</i></p>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<p>List A - copy of PCC resolution required List B - copy of Archdeacon's certificate required Other Works - copy of Faculty required or Not Known</p> <p>Documents attached: Yes/No</p>
3.4	Proposed start date of project		These dates may be approximate.
3.5	How long will the project take to complete?		These dates may be approximate

SECTION 4 – FUNDING FOR YOUR PROJECT

4.1	Total cost of project	Please provide copy of quotations and indicate your chosen contractor. State clearly whether figures include or exclude VAT	
4.2	Please provide a detailed breakdown of all expenditure for the project		
	Item	Cost (£)	Please itemise materials and labour separately as some items may not be eligible for grant funding.
4.3	Please provide a breakdown of any work to be done voluntarily for this project		
4.4	Please detail any income you expect to receive from the sale of assets in respect of this project		
	Asset to be sold	Expected net sale proceeds	These figures may be approximate if exact figures are not yet known.

SECTION 5 - DECLARATION

Please do not forget to sign this form.

On behalf of _____

I apply for a grant in respect of expenditure on the project detailed above.

I declare that the information in this application is true.

Signed: _____

Name (print): _____

Date: _____

When you have completed the application, please send a copy of the completed application form, along with your supporting documentation, to your LDGCBR Branch Secretary – details of which can be found on the Guild website www.ldgcb.org.uk or in the latest Guild Report.

There are no deadlines. Once your application has been received, the BRF Administrator will acknowledge receipt and liaise with your Branch Secretary. Applications to the CBBRF are assessed by the Branch Committee and considered at the next available meeting.

We try to ensure that funding is allocated as soon as possible and reserve the right not to fund a project. If your project is not supported, we will provide you with feedback. However, the funding decision is final.

FOR CBBRF USE ONLY

Project Ref No:	
To be assessed at Committee meeting on:	
Decision:	
Conditions:	
Inspector assigned to Project:	
Offer of Grant Letter sent:	