



Elloe Deaneries Branch

BELL REPAIR FUND- GUIDANCE NOTES for APPLICATION FORM

Before making an application, we advise that you take time to read the application form and its notes in full, taking care to ensure that your project meets the criteria.

These notes tell you things you need to know in relation to the overall process. You will find useful notes throughout the form, which are designed to help you in your answers. Please read these before starting to fill in the form. The application will not be considered without all the required information; incomplete applications will be put on hold until all information had been received.

Once received, your application will be considered at the next Elloe Deaneries BRF Committee meeting. [This should not be confused with the LDGCBR Bell Repair Fund Committee] The Elloe Deaneries Branch Secretary will keep you informed about your application's progress and when it is likely to be considered by the Elloe Deaneries BRF Committee. For further information please see our Step by Step guide.

ELIGIBILITY

The Elloe Deaneries BRF is aimed at advancing the Christian Religion by providing financial assistance to Churches in the Elloe Deaneries Branch for the purpose of maintaining bell installations for change ringing by making grants to them. Funds can be awarded for projects that fulfil the criteria of the Elloe Deaneries Bell Repair Fund and all projects **MUST** fit within one of the categories listed below.

The maintenance and improvement of bell installation shall be deemed to include the following:-

- a.] Taking out an existing ring of bells, supplying and installing a new frame and fittings, recasting the bells and erecting the same.
- b.] Taking out, overhauling and re-clappering existing bells, supplying a new frame and fittings and re-erecting the bells.
- c.] Taking out existing bells, overhauling the existing frame and fittings, recasting or overhauling and re-clappering the bells and re-erecting them.
- d.] Other repairs to bells, frames and fittings.
- e.] The provision of sound control materials.
- f.] The transfer of bells from one tower to another, within the Branch, and the work entailed.

The following list is not exhaustive but contains important details about what we **DO NOT** fund. We strongly advise that you check that your project meets our criteria and is eligible for funding **before** you send in your application.

The Bell Repair Fund does not fund:-

- Replacing belfry floors
- Labour costs in respect of installing sound control materials
- Provision of new bells in Churches which previously had none
- Augmentation of existing bell installation
- General belfry maintenance such as clearance of bird debris /damage

Please complete the application form clearly and legibly, electronically or with black ink. Please do not forget to sign the form. We can only accept an original signature [not a scanned, photocopied or emailed version] The form must be completed in full or it will be returned to you. If you apply for costs for any of the above exclusions, your application form will also be returned to you. If you need assistance completing the application form, require a copy in another format, or would like to discuss your proposal, please contact the Elloe Deaneries Branch Secretary on 01775 820631 or email through the www.ldgcb.org.uk following the links to Elloe Deaneries Secretary.