

## **GUIDANCE NOTES**

## **GUILD COMMITTEE MEMBERSHIP**

These notes are issued as guidance on the arrangement for Guild Committee Membership.

It was agreed at the 2014 AGM that the Guild Committee membership shall have full representation from all Branches, Trustees, Guild Officers and Central Council Representatives.

It was also agreed that to improve the effectiveness of committee work that small working groups / sub-committees be set up and given responsibility for particular aspects of the Guilds Work Plans. These sub-committees will be responsible to the Guild Committee with the leader being an ex-officio member of the Guild Committee. Any proposal from the sub-committees will have to be ratified by the Guild Committee and some may be subject approval at an AGM.

As a transitional arrangement all exiting existing working group leaders are invited to be members of the Guild Committee.

The Branch representation on the Guild Committee is to be the Branch Secretary as an ex-officio member with the position of elected Branch Representative expected to disappear. The Branch may nominate a proxy to ensure representations at meetings. As a transitional arrangement all Branch Representatives elected for 2014 are still invited to attend meetings until the end of 2014. This decision is to be reviewed at the November 2014 Guild Committee meeting with a view to extending this date.

*20 June 2014*